BELPRE AREA COMMUNITY DEVELOPMENT FOUNDATION

ELIGIBILITY AND INSTRUCTIONS FOR GRANT APPLICATION

THE GRANT CYCLE:

Thanks to a major gift from Dr. William Lofty, the Belpre Area Community Development Foundation (BACDF) established an annual grant cycle. Grant applications must be received by May 31st of each year and are reviewed by the Grant Committee. With BACDF Board approval, grants awarded are made public. The annual grant schedule will be published annually by July 31st and monies will be dispersed after August 15th.

ELIGIBILITY:

Requests must align with at least one following guidelines:

1. Enhance our community in ways that impact a significant number of people;
2. Address high priority local needs for community development;
3. Benefit a significant part of the community through existing or new initiatives that are not duplicative;
4. Link community initiatives across organizations; and
5. Enhance excellence in the arts and other forms of creative endeavors.

Requirements:

1. Must be a 501(c)(3) organization;
2. The organization must be within City of Belpre (or the project must be in the City of Belpre), or in the following townships: Barlow, Belpre, Decatur, Dunham, Fairfield, Palmer, Wesley, and Warren;
3. The BACDF Application must be used;
4. All information on the BACDF Application must be included or attached;

Generally, grants are not made for the following:

1. Routine operating expenses for ongoing programs; Existing Obligations; Debts or Liabilities;
2. Annual Campaigns; Endowments; Religious or Political Purposes; Lobbying Activities;
3. Individual Initiatives; and
4. Travel/participation in meetings, conferences, seminars, study exchange programs.

Submission of Grant Application:

- It is requested that the Grant Application be E-Mail to: **p.logue@roadrunner.com**. Any attachments and the signature page should be scanned and emailed with the Grant Application by May 31, 2027. If the attachment is in a Word Format, it can be added to the end of the application.
- If the Organization does not have the capability to e-mail, mail the Grant Application, with all required attachments, to the following Address: Belpre Area Community Development Foundation, Attention Phil Logue, P.O. Box 752, Belpre, Ohio 45714.

Other Important Information:

If the Grant Application is not properly prepared or has missing required attachment (s), it may result in the application not being considered for a grant.

When a grant has been awarded, the applicant will be notified by email and a signed agreement will be included that must be signed and returned to BACDF.

No public announcement shall be made until after BACDF has made its public announcement.

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Section One

Date of Application	
Organization Information	
Applicant Organization (Full Legal Name)	
Doing Business As	
Previous Name, if changed	
Tax Exempt ID # (EIN)	
Name of Executive Director	
Contact Information	
Proposal Contact Name	
Title	
Phone	
Fax	
E-mail	
Street Address	
City	
State	
Zip Code	
Organization Website	
Mailing Address (if different than street address)	
City	
State	
Zip Code	

SUBMISSION DEADLINE: May 31, 2027

E-Mail: p.logue@roadrunner.com

Or Mailed One Copy to:

Belpre Area Community Development Foundation

Attention: Phil Logue

P.O. Box 752

Belpre, Ohio 45714

BELPRE AREA COMMUNITY DEVELOPMENT FOUNDATION

Grant Request Data	
Program/Project Title	
Total Budget for this Program/Project	$
Amount of this request	$
Grant Duration (e.g., one-year, two-year, etc.)	
Anticipated Project Start Date & Completion Date	
Community/Counties served by this Program/Project	
Total Number of people to be served during grant period	
Brief demographic description of population served by this Program/Project	
Agency Filed Required IRS 990	Yes_____ No_____
Type of request (check all that apply)	
☐ Capital ☐ Technical assistance ☐ Operating ☐ Program/Project Start-up ☐ Other – specify:	
Signatures (Both are required unless otherwise specified by funder)	
Signature of Contact Individual	
Signature of Board President or Executive Director	

Section Two – Organizational Background

1. Brief summary of organization's history and statement of organization's mission:

2. Brief description of current programs/projects and activities:

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Section Three – Program/Project Description

IMPORTANT: *Review the* INSTRUCTIONS FOR GRANT APPLICATION *guidelines and restrictions before responding to this section.*

1. Summary description of overall program/project to be funded:

2. Brief description of goals and objectives for program/project:

3. Timetable for implementation and duration of program/project:

4. Brief description of how grant funds will be used:

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Section Four – Program/Project Funding Plans and Budget

REVENUE/SUPPORT for Program Request	**BUDGET**
Other Grants Requests or Approved Grants	
Other Contributions	
Special Events, Fundraisers, etc	
This Grant Request	
Other (describe in narrative if more than 20% of total income)	
Total Revenue/Support	
EXPENSES for Program Request	**BUDGET**
Salaries, including benefits	
Equipment, supplies, materials	
Utilities	
Contractors	
Other (describe in narrative if more than 20% of total expenses)	
TOTAL EXPENSES	
Revenue Less Expenses	

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Section Five – Required Attachments

NOTE: ATTACHMENTS MAY BE SCANNED OR IF THE ATTACHMENT IS IN A WORD FORMAT, THEY CAN BE ATTACHED AT THE END OF THE APPLICATION

Evidence of Organizations 501(C) 3 status:

Copy of the most recent board approved operating budget, including income and expenses:

Names for the following Positions:

Executive Director:

President:

Vice-President:

Treasurer:

Secretary: